



POL 003 – ENVIRONMENTAL & SUSTAINABILITY POLICY

REV: 08

12/12/2022

Matthews (Sussex Ltd) is committed to ensuring compliance with all applicable legal, statutory & best practice requirements, including ISO 14001:2015. This will be achieved through the maintenance of a Legal & Compliance Register and regular review activity. Top Management are also committed to contributing towards a sustainable and safe, high quality environment in all areas where project sites are based.

The policy's overall aims are to:

- Pursue and encourage environmental sustainability
- Protection of the environment & prevention of pollution
- Maintain an up-to-date legal register
- Meet our legal & compliance obligations
- Work in partnership with relevant suppliers and parts of the community to promote environmental sustainability

Matthews (Sussex) Ltd Contribution

Air	Reduce our own emissions of air pollution.
Resources	Reduce the consumption on non-renewable resources and encourage their replacement with renewable resources
Water	Reduce the amount of water used and encourage water economy at all our project sites
Waste	Use safe and economic services for recycling, refuse collection, cleansing and waste disposal. Promote waste minimization at all sites including prevention, re-use, repair and recycling.
Energy	To maximise energy efficiency in the design, maintenance and operation of our sites.

How it will be achieved :

Through inclusion of environmental considerations in policy development, strategies & planning at all levels of the organization and promotion of knowledge and understanding of the global & local environment and our impact on it by:

- Training and raising awareness of MSL staff
- Use of purchasing power to promote environmental sustainability
- Implementing strict control measures to ensure environmental compliance
- Be environmentally aware of the obligation of Duty of Care and Duty of Holder
- Providing competent & effective resource to our systems

Value for Money Considerations

Ensuring value for money involves considering "lifecycle" financial costs i.e with respect to energy savings, durability, reduced maintenance & waste reduction therefore reducing environmental aspects / risks.

By making a commitment to this policy, Matthews Sussex ltd will help to conserve energy and resources, and reduce waste and pollution.

- Energy consumptions savings
- Waste Disposal savings



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- Savings from reduced resource consumption
- Reduced risk and administration costs through easier compliance with environmental legislation

Environmental Impact

Matthews Sussex Ltd will take all reasonable opportunities to improve / limit the environmental impacts associated with its activities as follows:

- Only buy supplies when necessary and minimize the amount of materials: i.e. stationery, office equipment, furniture consumed
- Buy products that are made from recycled material and/or are recyclable, and have minimal packaging
- Buy energy efficient appliances and equipment
- Maintain & renew its fleet as necessary to ensure optimum fuel efficiency and reduce emissions
- Actively participate in local carbon offsetting projects
- Procure only sustainably sourced timber with full chain of custody documentation.

Environmental Protection

In accordance with the Environmental Protection Act 1990, MSL will ensure that the following procedures are implemented through the Company's operations:

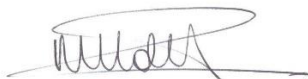
- Strict control measures against air, land and water emissions with correct mitigation in place to ensure compliance.
- Unless otherwise stated by the EA, no operation will proceed which could cause adverse or detrimental impacts on the environment
- No materials will be disposed of inappropriately and all staff will fulfill their duty to apply the waste hierarchy in day to day operations.
- Will seek to comply with all relevant environmental legislation and regulations

Policy Framework

To improve the policy and its implementation, Matthews (Sussex) Ltd will:

- Inform all relevant suppliers of goods and services of this policy and Matthews (Sussex) Ltd's environmental commitments.
- Set meaningful objectives & targets and monitor against them to improve our management systems and performance.
- Seek information from relevant suppliers about the environmental effects of products and services that they supply.
- Put in place systems to ensure that the policy is effectively implemented by all staff
- Review this policy every year or as and when necessary.

Signed



Mark Matthews, Managing Director

Date: **12th December 2022**



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