



## POL 003 – ENVIRONMENTAL & SUSTAINABILITY POLICY

REV: 04

ISSUED: 07/12/2019

Matthews (Sussex Ltd) is committed to ensuring compliance with all applicable legal, statutory & best practice requirements, including ISO 14001:2015. This will be achieved through the maintenance of a Legal & Compliance Register and regular review activity. Top Management are also committed to contributing towards a sustainable and safe, high quality environment in all areas where project sites are based.

The policy's overall aims are to:

- Pursue and encourage environmental sustainability
- Protection of the environment & prevention of pollution
- Maintain an up-to-date legal register
- Meet our legal & compliance obligations
- Work in partnership with relevant suppliers and parts of the community to promote environmental sustainability

### Matthews (Sussex) Ltd Contribution

<b>Air</b>	Reduce our own emissions of air pollution.
<b>Resources</b>	Reduce the consumption on non-renewable resources and encourage their replacement with renewable resources
<b>Water</b>	Reduce the amount of water used and encourage water economy at all our project sites
<b>Waste</b>	Use safe and economic services for recycling, refuse collection, cleansing and waste disposal. Promote waste minimization at all sites including prevention, re-use, repair and recycling.
<b>Energy</b>	To maximise energy efficiency in the design, maintenance and operation of our sites.

### How it will be achieved :

Through inclusion of environmental considerations in policy development, strategies & planning at all levels of the organization and promotion of knowledge and understanding of the global & local environment and our impact on it by:

- Training and raising awareness of MSL staff
- Use of purchasing power to promote environmental sustainability
- Implementing strict control measures to ensure environmental compliance
- Be environmentally aware of the obligation of Duty of Care and Duty of Holder
- Providing competent & effective resource to our systems

### Value for Money Considerations

Ensuring value for money involves considering "lifecycle" financial costs i.e with respect to energy savings, durability, reduced maintenance & waste reduction therefore reducing environmental aspects / risks.

By making a commitment to this policy, Matthews Sussex Ltd will help to conserve energy and resources, and reduce waste and pollution.

- Energy consumptions savings
- Waste Disposal savings



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- Savings from reduced resource consumption
- Reduced risk and administration costs through easier compliance with environmental legislation

### **Environmental Impact**

Matthews Sussex Ltd will take all reasonable opportunities to improve / limit the environmental impacts associated with its activities as follows:

- Only buy supplies when necessary and minimize the amount of materials: i.e. stationery, office equipment, furniture consumed
- Buy products that are made from recycled material and/or are recyclable, and have minimal packaging
- Buy energy efficient appliances and equipment
- Maintain & renew its fleet as necessary to ensure optimum fuel efficiency and reduce emissions
- Procure only sustainably sourced timber with full chain of custody documentation.

### **Environmental Protection**

In accordance with the Environmental Protection Act 1990, MSL will ensure that the following procedures are implemented through the Company's operations:

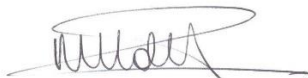
- Strict control measures against air, land and water emissions with correct mitigation in place to ensure compliance.
- Unless otherwise stated by the EA, no operation will proceed which could cause adverse or detrimental impacts on the environment
- No materials will be disposed of inappropriately and all staff will fulfill their duty to apply the waste hierarchy in day to day operations.
- Will seek to comply with all relevant environmental legislation and regulations

### **Policy Framework**

To improve the policy and its implementation, Matthews (Sussex) Ltd will:

- Inform all relevant suppliers of goods and services of this policy and Matthews (Sussex) Ltd's environmental commitments.
- Set meaningful objectives & targets and monitor against them to improve our management systems and performance.
- Seek information from relevant suppliers about the environmental effects of products and services that they supply.
- Put in place systems to ensure that the policy is effectively implemented by all staff
- Review this policy every year or as and when necessary.

**Signed**



Mark Matthews, Managing Director

Date: **7<sup>th</sup> December 2019**



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