

ENVIRONMENTAL AND SUSTAINABILITY POLICY

Legal Requirements

Based on legal requirements, MSL is committed to maintaining and improving the economic and social wellbeing of all its staff. It is also committed to contributing towards a sustainable safe and high quality environment in the areas where project sites are based.

The policy's overall aims are to:

- Pursue and encourage environmental sustainability
- Maintain an up-to-date Legal Register
- Meet our legal obligations
- Work in partnership with relevant suppliers and parts of the community to promote environmental sustainability

To do this MSL will focus on reviewing and improving the following areas or activities:

Matthews (Sussex) Ltd Contribution

Air - Reduce its own emissions of air pollution.

Resources - Reduce the consumption on non-renewable resources and encourage their replacement with renewable resources.

Water - Reduce the amount of water used and encourage water economy at all our project sites.

Waste - Use safe and economic services for recycling, refuse collection, cleansing and waste disposal. Promote waste minimisation at all sites including re-use, repair and recycling.

Energy - To maximise energy efficiency in the design, maintenance and operation of SL sites.

How it will be achieved:-

Include environmental considerations in policy development, strategies and business plan at all levels of the organisation. Promote knowledge and understanding of the global and local environment and our impact on it by:

- training and raising awareness of MSL staff
- use of purchasing power to promote environmental sustainability.

Value for Money Considerations

Ensuring 'value for money' involves considering 'life cycle' financial costs i.e. with respect to energy savings, durability, reduced maintenance, and waste reduction, therefore reducing environmental risks.

By making a commitment to this policy, MSL will help to conserve energy and resources, and reduce waste and pollution.

- Energy consumptions savings
- Waste disposal savings
- Savings from reduced resource consumption
- Reduced risk and administration costs through easier compliance with environmental legislation

Environmental Impact

MSL will take all reasonable opportunities to improve environmental impacts:

- Only buy supplies when necessary and minimise the amount of materials i.e. stationery, office equipment, furniture consumed.
- Buy products that are made from recycled material and/or are recyclable, and have minimal packaging.
- Select the more environmentally-friendly option for cleaning, pest control and garden use.
- Buy energy efficient appliances and equipment.

Policy Framework

To improve the policy and its implementation, MSL will:

- Inform all relevant suppliers of goods and services of this policy and MSL's environmental commitment.
- Seek information from relevant suppliers about the environmental effects of products and services that they supply.
- Put in place systems to ensure that the policy is effectively implemented by all staff.
- Review this policy every year or as and when necessary.

This policy will be reviewed annually with the next review date on 22/01/2016

Signed:



Mark Matthews, Managing Director